Join the Derby Day Soiree event committee and volunteer for one of the day of volunteer opportunities listed below in order to ensure a successful event on Saturday, May 4, 2019. All volunteer opportunities are 3 hours in length and require a one-hour training the week of April 22, 2019. Volunteers must be 16 years of age or older and have a smartphone or iPad/Tablet they can use during their volunteer shift.

- **Set-Up:** 8 Volunteers (11:00 am – 3:00 pm)
  - Help with event set-up
  - *No smartphone/iPad/Tablet necessary*
  - *No Training necessary*

- **Sponsors/VIP Guest Experience Check-In:** 6 Volunteers (3:30 – 5:30 pm)
  - **Duties:** Greet and check in Sponsors/VIP Guests as they arrive. Verify they are registered on click-bid in order to participate in event happenings throughout the evening. Handout nametags.

- **Registration/Check-In:** 8 Volunteers. (4:30 – 6:30 pm)
  - **Duties:** Greet Guests and check them in as they arrive. Verify they are registered on click-bid in order to participate in event happenings throughout the evening. Handout nametags.

- **Silent Auction Butlers:** 6 Volunteers. (3:30 - 6:45 pm)
  - **Duties:** Encourage guests to bid on auction items, serve as a butler auctioneer and help guests bid on items if they are not register via click-bid. Answer questions about auction items/packages

- **Bourbon Tasting Host/Hostess:** 3 Volunteers. (4:30 – 8:15 pm)
  - **Duties:** Oversee the three Bourbon Tastings, text participants’ 30/15/5 minutes before tasting. Check guests in and show them to their seats
  - **Must be 21 years or older**

- **Win/Place/Show Wager Game:** 2 Volunteers (3:30 – 6:45 pm)
  - Handout/collect mock wagering programs. Encourage guests to entered the Derby mock-wagering drawing to win prizes for “Win, Show & Place”
  - *No smartphone/iPad/Tablet necessary*

- **Horseshoe Bling Sales:** 4 Volunteers (4:30 – 7:00 PM)
  - Sell Horseshoe Bling buttons to guests

- **Champagne Raffle:** 2 Volunteers (3:30 – 6:45 pm)
  - Sell raffle tickets for the Champagne Raffle
  - **Must be 21 years or older**

- **Wine Toss:** 6 Volunteers (3:30 – 9:30 pm)
  - Sell wine toss tickets and oversee wine toss
  - **Must be 21 years or older.**

- **Checkout:** 8 Volunteers. (6:30 - 10:30 pm)
  - Work with auction committee to breakdown silent auction and prepare for guest checkout. Check out guests via click-bid as they leave and insure they have collected their auction items/wine/prizes
• **Savory Table/Valet Check-Out:** 4 Volunteers (8:00 – 10:30 pm)
  - Oversee savory table, replenish as necessary, verify water and derby cookies are in each guest's car as they leave event.
  - *No smart phone/iPad/Tablet necessary*

• **Breakdown/Clean-up:** 8 Volunteers (10:00 – 11:30 PM)
  - Breakdown of event
  - *No smart phone/iPad/Tablet necessary*
  - *No training necessary*

• **Volunteer Floater:** 4 Volunteers (3:30 – 9:30 PM)
  - Fill in for volunteers at stations when they need a break. Work with logistic team and take care of miscellaneous guest relations’ circumstances if/when necessary.

For more information or to volunteer contact Stacey Bodner at sbodner@elesplace.org or 734.929.6640 ext. 109